



Agency of the Year: Nomination

Dear Friend,

Thank you for nominating a program for the Great Plains Food Bank's **Agency of the Year** award! This is the highest honor we offer our one of our hunger relief partner agencies.

Nominating your favorite hunger relief program is very simple and extremely meaningful. Attached, you'll find the nomination form that asks 4 simple questions; please answer each of them, following these guidelines:

- Forms can be handwritten or typed
- Use as much space as needed; additional sheets may be attached
- Be sure to include accurate contact information for you and the nominee

In addition to the nomination form, please submit at least 2 letters of support from community members. (Letters should be written by someone other than the nominator)

In order for an agency to be considered for the Agency of Year award, they must be an active member of the Great Plains Food Bank. A full listing of partner agencies can be found at www.lssnd.org/GreatPlainsFoodBank. Agency staff (anyone employed by the agency or the lead volunteer) is not allowed to nominate themselves. The nomination can come from volunteers, clients and/or community members.

The **deadline for nominations is Wednesday, February 29, 2012**. All nominations must be postmarked by that date. Nominations received past that day will not be considered.

Completed nominations can be mailed, faxed or emailed to:

Mail: Great Plains Food Bank
Agency of the Year Nomination
1720 3rd Ave N
Fargo, ND 58102

Fax: 701-232-3871

Email: greatplainsfoodbank@lssnd.org (reference Agency of the Year in the subject line)

Applications will be judged on:

- Nomination Form
- Letters of support
- Annual service statistics (reported to GPFB)
- Good standing with GPFB (account, stats, monitoring visits, etc)
- Scope of hunger relief activities & impact in their communities
- Trainings & meetings completed or attended

Application Checklist:

- Completed nomination form
- 2 letters of support

Thank you again for your nomination. If you have any questions, feel free to contact Holly Flatau at 701.232.6219 or greatplainsfoodbank@lssnd.org



Agency of the Year: Nomination

Your name: _____

Your address: _____

Your email: _____ Your phone: _____

Nominee (Agency) Name: _____

Nominee (Agency) Mailing Address: _____

Please answer the questions below. You can type or handwrite the information. Use as much space as needed.

1) Why do you believe this agency deserves to be named Agency of the Year?

2) What difference are they making in the community?

3) Tell us about the scope of their work in hunger relief?

4) What is your relation to the agency?

Agency Volunteer

Community Member

Agency Client

Other _____

Please send this completed form plus 2 letters of support to the Great Plains Food Bank by February 29, 2012.